



# Welcome to Springfield Academy

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## Meet the Teacher

Tuesday 1<sup>st</sup> July 2025



# Meet the Team

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**Mrs Hill**  
Head Teacher



**Mrs Lawrence**  
Reception Teacher and Early Years  
Lead



**Mrs Doyle**  
Teaching Assistant



**Ms Pembleton**  
Teaching Assistant



**Mrs Bonser**  
Deputy Head Teacher



**Miss Ogle**  
Deputy Head Teacher

# Key Dates

## Transition Day

Wednesday 2<sup>nd</sup> July 2025

9:30am-1pm

**Children to attend without parents on this day. Please note that your child will only be able to attend this transition day if all their required paperwork has been returned to school (admissions form, dietary requirements and proof of ID- birth certificate or passport).**

Wednesday

Sliced Roast Chicken  
Vegetable Medley,  
Mashed Potato  
Yorkshire Pudding &  
Gravy.

Quorn Roast, Vegetable  
Medley Mashed Potato,  
Yorkshire Pudding &  
Gravy

Chocolate Shortbread

Fresh Fruit Salad  
Assorted Yogurt  
Cheese & Crackers  
Fresh Fruit

# Key Dates and Times

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**First day of school: Wednesday 3<sup>rd</sup> September 2025**

**Wednesday 3<sup>rd</sup> September 8:50am-1:30pm**

**Thursday 4<sup>th</sup> September 8:50am-2:30pm**

**Friday 5<sup>th</sup> September 8:50am-3:20pm**

*There will be a choice of milk, water or juice and a snack daily (fruit or vegetables).*

# Information

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## Drop Off

Gates open at 8:50am

Gates close at 9am

## Pick Up

Gates open at 3:20pm

## Lunch

Every child is provided with a hot school lunch each day.

## Breakfast Club

Opens at 8:15am

# *Reading*

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At Springfield, we use Little Wandle Letters and Sounds to teach Phonics.

Parent support on website: [For parents | Letters and Sounds](#)

Phonics lessons are taught in the morning, and after October half-term, your child will begin attending a reading group 3 times a week.

Please share stories with your child at home and begin to instil a love for reading. This can be through a bedtime story, for example.

# Free School Meals

## Who is eligible for free school meals?

Free school meals are available to pupils in receipt of, or whose parents are in receipt of, one or more of the following benefits:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on – paid for four weeks after you stop qualifying for Working Tax Credit

Information needed for the application:

-Parent's date of birth and NI number.

Although all children in Reception, Year 1 and Year 2 receive a free hot meal, we can receive additional funding if you are eligible for FSM to support us in providing the best for your children.

# *Uniform*

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- Blue jumper (please fill in the sheet with your child's size so we can organise a jumper gifted from school)
- Blue summer dress
- Grey or black shorts, trousers, skirt or dress
- White or blue t-shirt
- PE kit (plain t-shirt and trousers/shirts)
- Blue bookbag (provided by school)



# Our Rules

Be Ready

Be Respectful

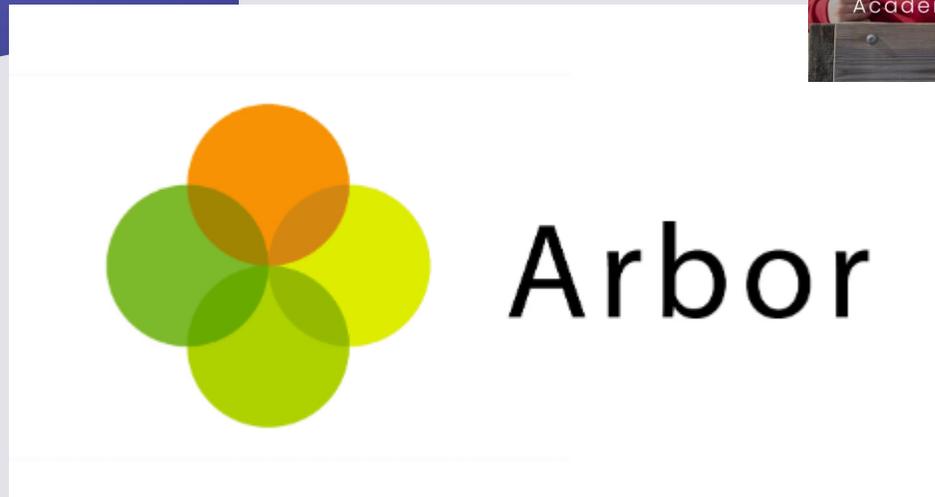
Be Safe



DISCOVER • GROW • SHINE

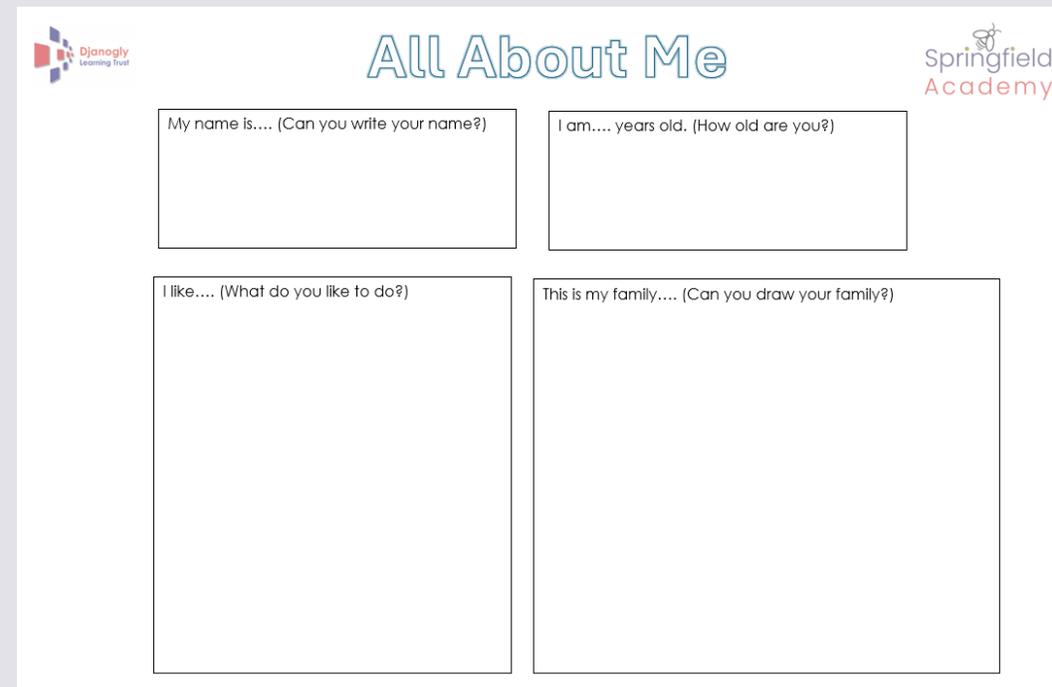
  
Springfield  
Academy  
DISCOVER • GROW • SHINE

# Communication and Information



# Welcome packs

- Please make sure you return your child's admissions forms (proof of ID), dietary requirement form (if applicable)
- Place your jumper/cardigan order
- Please collect their holiday task
- Please collect an updated 'Term Dates' overview



The form is titled "All About Me" and is divided into four sections for a child to complete. Each section has a question and a large empty box for the answer.

**Djanogly Learning Trust** **All About Me** **Springfield Academy**

My name is.... (Can you write your name?)

I am.... years old. (How old are you?)

I like.... (What do you like to do?)

This is my family.... (Can you draw your family?)

# *Before you leave today, please let us know:*

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- Please let us know if your child is currently attending a pre-school/nursery setting.
- If you and your child will be attending the transition day on Wednesday 2<sup>nd</sup> July.
- If you have any worries or concerns about your child starting school
- **If there is any information that you feel we need to know before your child attends Stay and Play, transition and starting school (e.g. SEND, toileting, dietary requirements)**